

# Accessing the Admin Panel

The admin panel is where organisers manage events, gatherings, venues, and all the planning tools. You need to be signed in with an appropriate role to access it.

## How to get there

1. Sign in to <https://riverland.faeries.eu>
2. Click the **profile icon** in the top-right corner
3. Select **Admin** from the dropdown, or navigate directly to <https://riverland.faeries.eu/admin>

If you don't see the Admin option, your account doesn't have an admin role. Ask an existing admin to grant you access.

## Roles and permissions

Role	What you can do
<b>admin</b>	Full access: create, edit, delete all content and manage users
<b>editor</b>	Create and edit events, gatherings, and all planning content
<b>moderator</b>	Approve event submissions and moderate content
<b>user</b>	Basic admin panel access (view only)

## Sidebar navigation

The admin panel sidebar is organised into two sections:

### Content

- **Events** — Public event listings
- **Gatherings** — Multi-day gathering planning and management
- **Venues** — Location management
- **Organisers** — Organiser profiles

### Taxonomy

- **Categories** — Event and gathering categories

- **Tags** — Tags for filtering and organisation

**Settings** at the bottom provides access to site-wide configuration.

## Quick actions

The green + **Create New** button at the top of the sidebar lets you quickly create a new event or gathering from anywhere in the admin panel.

## Switching back to the public site

Click **Public Site** in the top-right corner to return to the public-facing website.

---

Revision #1

Created 24 February 2026 16:52:36 by Junovy Support

Updated 24 February 2026 16:52:36 by Junovy Support